



# Arkansas Chapter of the American Fisheries Society

## **EXCOM Meeting Minutes** (Detailed)

**January 31, 2001**

Charlie Gagen, President, convened an EXCOM meeting of the Arkansas Chapter of the American Fisheries Society, at 2:15 PM at the DeGray Lodge. Others present were Steve Lochmann – President-Elect; Rich Standage – Treasurer; Diana Saul – Secretary; and Mark Oliver – Newsletter Editor.

Rich Standage began the treasurer's report by talking about the recently purchased computer. The cost of the computer was around \$3,200.00. He expressed great satisfaction with the computer. He was having problems with registering the computer and software because everything had to be registered over the internet. Rich decided to let the next treasurer register the computer. He thought that he might have been shorted a manual, but he will check on it to make sure. The computer did not come with MS Money 2000, but Rich already had the software and loaded it on the computer.

Rich stated that the total revenue for the Arkansas Chapter of AFS is \$4,646.00. Rich sent the checks to the bank by certified, insured mail because there was such a large amount of money being deposited. He also photocopied each check and recorded each check number in MS Money. He currently has about \$100.00 to \$150.00 worth of checks that he will not send certified. Total income for the meeting, including AFS and TWS dues and registration, was at \$4,846.00 at the time of the EXCOM meeting. Rich stated that the finances are in good shape for the meeting. Rich stated that 105 people have registered for the meeting, so far. A discussion issued over the estimated number of people that will attend the meeting. Rich asked if some kind of indicator mark needed to be added to the nametag to identify people that were coming just to the symposium. It was decided to highlight the nametags of people that were just coming just for the symposium. Some changes were suggested for the registration form for walk-ins. Rich displayed the nametags that he had been working on and asked for suggestions. It was recommended that each person's job affiliation be placed on the nametags. Rich also displayed the receipts that he had made for the meeting along with the labels for the packets. It was decided that anyone who had preregistered would receive a poster. Rich asked for suggestions on how to best register walk-ins. It was voted to hand write receipts, but have another computer available if needed. Discussion issued over student registration and dues that will be collected at the meeting. Rich then discussed the uses of the CD Writer that came with the computer.

Rich told the EXCOM that the previous account manager from Merrill Lynch had left and that yet another new account manager had been assigned to the AFS account. Rich stated that he thought about making a motion at the annual business meeting about setting up a committee to study the situation. Discussion issued over how to approach this problem. It was decided that Steve could bring up the subject of forming an Ad-Hoc Committee to look into the Merrill Lynch situation at the annual business meeting.

Steve began to update the EXCOM committee on the plans for the meeting. It was suggested that the abstracts be placed on the Webpage before the meeting. The list of speakers at the White River Symposium was discussed. The Wildlife Society will continue a discussion on the White River Symposium in another room following the symposium. Steve stated that the banquet speaker would be Steve Taylor. The number of expected people attending the meeting and food preparation was discussed. It was decided that AFS would pay for Steve Taylor's room plus a \$50.00 honorarium. It was decided to move the Wednesday afternoon technical session to Thursday morning to allow more time for the annual business meeting. The lunch break would also be extended from an hour to an hour and a half. Steve then discussed the T-shirt and poster situation with Mark. Mark said that everything had been ordered and would be ready for the meeting. Steve then brought up the subject of the raffles and donations and it was stated that Tom was handling that situation. Steve said that he would buy more tickets for the raffles and door prizes. More discussion arose over food preparations for the breaks and breakfast.

Mark gave an update on the Fishes of Arkansas CD-Rom. Mark stated that he would have more information about the CD-Rom by the chapter meeting.

Charlie reported on the nominations for the nomination committee, since Joe Stoeckel was unable to attend. The two nominations for President –Elect were Don Brader and Betty Crump. The two nominations for Treasurer were Chris Horton and John Jackson. The nomination for Joe Hogan Individual Achievement award was Red Tatum. Charlie passed out the nomination submission for Red Tatum. The EXCOM approved the nominations. The three nominees for the Conservation Organization award were the North Arkansas Fly Fishers, the Bayou Bartholomew Alliance and a Bass club in North Arkansas. The nomination committees decision for the conservation organization award would be E-mailed out to the EXCOM for them to approve.

Lisa Hlass was unable to attend the meeting, so Charlie reported for the Environmental Affairs committee. He stated that Lisa had thought about bringing up the Black Carp issue during the Annual Meeting. It was discussed on whether an Ad-Hoc Committee would need to be created for this issue. Steve stated that an Ad-Hoc Committee would probably have to be created to fully address this issue.

Charlie then handed out copies of the Procedural Manual. He stated that he had made several changes to the procedural guidelines. He asked that the EXCOM review the guidelines and give him any changes before the next EXCOM meeting. The next EXCOM meeting was scheduled for 4:30 on Tuesday after the technical session. Charlie

stated that he was not planning on changing the bylaws just the guidelines. A discussion issued over whether the newsletter editor should be a voting member of the EXCOM. It was decided that the voting members should be from elected officers. Charlie then discussed some more areas in the guidelines where he was wanting to make changes.

A discussion issued over how the newsletter editor and the treasurer would keep up with a current mailing list. It was decided that Mark would request a current membership mailing list from the treasurer before each newsletter mail out.

A discussion also issued over how to keep up with the names of committee members. It was decided to have the Steve to speak to the committee chairs about their committees.

The meeting was adjourned at 4:39 PM.

Respectfully Submitted

Diana Saul, Secretary  
Arkansas Chapter, American Fisheries Society