

## **Resolutions Committee**

The Resolutions Committee, comprised of five (5) members, drafts and recommends to the Division for consideration at its Annual Meeting such resolutions considered prudent and necessary in the furtherance of the purposes and objectives of the Division. The Resolutions Committee Chair, appointed by the President, serves as the Division Representative to the Resolutions Committee of the Society. The outgoing (or reappointed) Chair shall be responsible for ensuring appropriate and prompt distribution of resolutions following their adoption by the Division. In order to fulfill its duties, the Resolutions Committee should review Section VII (a) and Standing Rules of the Division Bylaws (Appendix I). The Chair should also review the Society Procedural Manual ([http://www.fisheries.org/html/About\\_AFS/ProcedureManual.pdf](http://www.fisheries.org/html/About_AFS/ProcedureManual.pdf)) guidelines pertaining to the Society Resolutions Committee.

- 1) Following appointment of the Committee by the Division President, Chair places a call for resolutions in the summer Division Newsletter. Chair issues a call for resolutions to Division leadership, Committee Chairs, and Chapter presidents via e-mail concurrent with publication in newsletter. In order for resolutions to receive proper review, proposed general resolutions must be received by the Resolutions Committee no later than October 1.
- 2) Chair circulates proposed resolutions to Committee to:
  - a) Determine if the proposed resolution is prudent and necessary in the furtherance of the purposes and objectives of the Division.
  - b) Offer editorial suggestions.
- 3) Chair incorporates editorial suggestions of proposed resolutions which Committee has determined to be "prudent and necessary".
- 4) Suggested Committee changes that substantively alter the nature of the original proposed resolution should be approved by the author of the resolution.
- 5) Chair sends approved and edited proposed resolutions to the Newsletter Editor for publication in the Winter Newsletter. (**Note:** In order to be eligible for consideration at the Annual Business Meeting, general resolutions, those that place the views of the Division on record on matters of broad concern, must be printed in the Division Newsletter before the Spring Meeting).
- 6) Internal resolutions, those that concern the Division itself, will be eligible for consideration up to and at the Annual Business Meeting.
- 7) Chair presents the proposed resolutions to the Division EXCOM at their meeting preceding the Annual Business Meeting.
- 8) Chair is responsible for preparation of copies of the proposed resolutions for distribution at the Annual Business Meeting.

- 9) Chair presents the proposed resolutions to the membership during Annual Business Meeting; on behalf of Resolutions Committee moves for adoption.
- 10) Division President manages any floor debate, and the voting.
- 11) If adopted, President asks membership if resolution should be forwarded to the Society Resolution Committee for consideration for adoption.
- 12) Chair forwards any resolutions for consideration by the Society Resolutions Committee to the Chair immediately following Spring Meeting for consideration by the Governing Board at the Mid-year Governing Board Meeting in mid-March.
- 13) Chair provides the Division Secretary with a copy of all approved resolutions, and a list of persons/agencies/organizations and addresses who should receive a copy of the resolution.
- 14) Chair serves as a member of the AFS Resolutions Committee.

For further information on these procedures, contact the following Division members who have recently served as chair of the Resolutions Committee:

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